

## REGULAR SESSION

The Governing Body met in Regular Session in the City Council Chambers. Mayor Cody Schmidt called the meeting to order at 6:30 p.m. with the following present: Councilmembers, Brock McPherson, Alan Moeder, Cory Urban, Kevyn Soupiset, Jolene Biggs, Davis Jimenez, Lindsey Krom-Craven and Natalie Towns. Also in attendance were City Administrator Kendal Francis, City Attorney Allen Glendenning, and Deputy City Clerk Alison Urban.

### OPENING: PLEDGE OF ALLEGIANCE

#### A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on November 21, 2022.
- b) **Claim's Warrant Register 12-5-22:** Covering 2022 bills to date in the amount of \$336,699.07
- c) **Payroll Register P/R 12-2-22:** Covering payroll ending November 26, 2022, in the amount of \$408,836.02.
- d) **Appointments:** Mayor Schmidt made no appointments.
- e) **Agenda:** Mayor Schmidt amended the agenda to add an Executive Session as the 1<sup>st</sup> agenda item to discuss the City Administrator's contract pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b) (1) and to add item #7 to purchase new extrication equipment for the Fire Department.

Ms. Biggs made a motion to approve the amended agenda. Mr. Moeder seconded the motion and passed with all voting in favor.

**B. OLD BUSINESS:** There was no old business.

**C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS:** There were no visitors or announcements.

#### D. NEW BUSINESS:

1. **Executive Session:** Mr. Moeder made a motion to recess into executive session for a period of 30 minutes to discuss the City Administrator's contract pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b) (1), with the regular meeting resuming at 7:01pm. The motion was seconded by Mr. Jimenez and passed with all voting in favor. The council meeting resumed at 7:01pm, with Mr. Mcpherson and Mr. Moeder not returning to the chambers. Mayor Schmidt stated that Council needed to go back into Executive Session for a period of 20 minutes to discuss the City Administrator's contract pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b) (1). The motion was made by Ms. Krom-Craven. Mr. Urban seconded the

motion and passed by a vote of 6-0, with Mr. McPherson and Mr. Moeder not in the room at the time to vote. The council meeting resumed at 7:21pm. No action was taken.

2. **Councilmember Reports:** There were no Councilmember reports.
3. **Administrators Update:** City Administrator Kendal Francis presented an update on what is happening within the City organization.
4. **Economic Development Report:** Economic Development Inc. President Sara Arnberger presented her monthly report.
5. **Abatements:** Code Enforcement Leo Espino presented abatements.
  - A. **2529 9<sup>th</sup> St:** There are two passenger cars on the property that is either not displaying current registration, and/or is not inoperable condition, and that said motor vehicle(s) constitute a nuisance pursuant to Section 10.20.030 of the Code of Ordinances of the City of Great Bend, Kansas. This motor vehicle is located at 2529 9<sup>th</sup> St. and is the subject of Resolution Number 120522-A.
  - B. **1622 Adams St:** There is trash and refuse on the property including, but not limited to: a mattress and other refuse and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 1622 Adams St. and is the subject of Resolution Number 120522-B.
  - C. **2525 16<sup>th</sup> St:** There is trash and refuse on the property including, but not limited to: screen door, pickup tailgate, scrap metal and other refuse and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 2525 16<sup>th</sup> St. and is the subject of Resolution Number 120522-C.
  - D. **2810 20<sup>th</sup> St:** There is trash and refuse on the property including, but not limited to: fire extinguishers and other refuse and that said Unlawful Accumulation constitutes a nuisance pursuant to Section 8.08.110 of the Code of Ordinances of the City of Great Bend, Kansas. This real estate is located at 2810 20<sup>th</sup> St. and is the subject of Resolution Number 120522-D.

Ms. Biggs made a motion to approve resolutions 120522A-D. Mr. Soupiset seconded the motion and passed with all voting in favor.

6. **Fee Schedule Discussion:** City Administrator Kendal Francis reported that last year, the council approved the development of a Master Fee Schedule, which lists all fees charged by the city. This schedule is to be reviewed and updated annually. The attached schedule contains the proposed changes. The most significant changes are to the Permit fees & Event Center fees. Much discussion was had around the events center fees. An official vote will take place at the next council meeting.
7. **Extrication Equipment Purchase:** Deputy Fire Chief Brent Smith reported that the extrication equipment that this will replace is 20 years old. The needed repairs were not able to be made due to the equipment's age. Staff recommends the purchase of new equipment in the amount of \$36,764.50 plus any additional freight from Weis Fire & Safety Equipment, LLC. Mr. Urban made a motion to approve the purchase of new

extrication equipment in the amount of \$36,764.50 plus any additional freight. Ms. Biggs seconded the motion and passed with all voting in favor.

## **ADJOURNMENT**

Ms. Biggs made a motion that the meeting be adjourned. Ms. Krom-Craven seconded the motion and passed with all voting in favor. The meeting was adjourned at 8:01 pm.